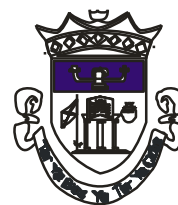


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# Hawick Community Council

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ANNUAL GENERAL MEETING held on Monday, 12<sup>th</sup> May 2025 at 6pm  
within the Lesser Town Hall, Hawick

Present	Cameron Knox (Chair) Jim Adams (Treasurer) John Campbell Graeme King Michael Robertson John Wilkinson	Kevin Marsh (Vice-Chair) Stuart Beck Braden George Stuart Mactaggart Duncan Taylor
Attending:	Councillor Cox Councillor Smart	Councillor Ramage

There were 10 members of the public also in attendance, as well as Graham Ford on behalf of the Hawick Paper.

1. **Chair's Opening Remarks** – The Chair welcomed HCC members and members of the public to the AGM for 2024/25.
2. **Apologies for Absence** – Apologies for absence were intimated on behalf of HCC members Margaret Hogg and Euan Welsh and Councillors McAteer and Marshall.
3. **Adoption of Minutes of 2023/24 AGM held on 13th May 2024**– These Minutes were approved as an accurate record of that meeting – Proposed by Jim Adams and Seconded by Kevin Marsh.
4. **Matters Arising** – There were no matters arising.
5. **Chair's Report** - The Chair advised it had been another busy 12 months for the Community Council and its members. Many great events had again been held, with our programme of Bandstand music being a now well-established Summer event, well attended by our townsfolk and visitors alike. What better way to spend a lazy Sunday afternoon in the open-air listening to music in the great surroundings of our beautiful park. Thanks were expressed to the dedicated group of members who turned out on each of those Sundays to erect the gazebos and deck chairs.

Teamwork again came to the fore when erecting our Christmas lights along the High Street, with many compliments from our townsfolk on our extended Christmas Lights Display, which was the envy of other Border towns. Our Christmas Market Event marked the start of the Festive Season in the town and was looked forward to by our townsfolk of all ages. There had been a large group of members and volunteers helping on that day and the Market had been erected in record time. That help was much appreciated by the many stallholders attending who advised they had

experienced brisk trade. Santa had been extremely busy presenting hundreds of donated selections boxes to smiling children who came along. The afternoon's entertainment programme had been well received by a large and appreciative audience. The whole event had been a great success overall.

The Reivers Market saw again many volunteers turn out, including members of HCC, adding to the success of that day, despite the weather which had taken a turn for the worse and had required early closure of the Market itself.

HCC's Sub-groups had also been busy – Hawick in Bloom had come to the fore over the year, with the planters adding colour along our High Street. The War Memorial benefitted from a re-design which had received many favourable comments from the townsfolk. All members of Hawick in Bloom had to be commended in their efforts to bring colour to our grey auld town.

In relation to our proposed CCTV, there had been limited liaison between this group and SBC, however hopefully in the near future that could work hand-in-hand with the Council's CCTV system once that was fully installed and operational.

The Chair thanked HCC members and office-bearers for all their hard work over the past 12 months, which was certainly most appreciated.

In conclusion, he addressed the public stating that HCC was their Community Council acting as a conduit between them as townsfolk and SBC. HCC worked for them and to the benefit of Hawick.

6. **Treasurer's Report** – The Treasurer spoke to his Financial Report for 2024/25, which had been previously circulated to members and was also available on HCC's website. Further copies were circulated to the meeting.

Income and expenditure from each of the accounts held, were as follows:

**HCC 1** – From an Opening Balance of £3,633.14, Income received totalled £2,845.24 (which included £1,958 Annual Grant for 2025 received unusually before last financial year end) and resulted in total income of £6,478.38. Expenditure totalled £1,406.37 resulting in a Closing Balance of £5,072.01. Of that balance, £1,566.67 from the Fallago Grant for pathways remained ring-fenced.

**Christmas Lights & Events** – The Opening Balance of that account was £957.55, Income received was £1,708.57 and Expenditure £627.76 leaving a Closing Balance £2,038.36.

**Hawick in Bloom** – The Opening Balance was £2,823.74, Income received including an anonymous donation along with fundraising and income from hanging baskets amounted to £6,321.79, and with Expenditure of £343.50, the Closing Balance was £8,802.03.

**Community Fund/Foundation Scotland** – Opening Balance was £148.71 and Income received totalled £23,296.07. That income included the Grants for 2024 and 2025 of £11,458.15 and £11,845.19 respectively, giving an overall total of income of £23,444.78.

Expenditure to date on projects totalled £10,486.64 leaving a Closing Balance £12,958.14.

The Opening Balance in April 2024 for all accounts was £7,563.14. Total income received in the year amounted to £34,171.67 and total expenditure was £12,864.27 resulting in a closing balance carried forward for all accounts of £28,870.54.

Accounts for 2024/25 had been examined and signed off by Lorna Notman, Fellow Chartered Certified Accountant (FCCA) on 23<sup>rd</sup> April 2025. The Treasurer thanked Lorna Notman for her work on the accounts, at no cost to HCC which was greatly appreciated.

There were no questions on the Accounts and the Chair thanked the Treasurer for all his work and the Annual Accounts were approved by members.

**7. Election of Office-bearers:** The following Office-bearers were appointed to the end of the Term of Office:

- (a) Chairperson – Cameron Knox – Proposed Kevin Marsh, Seconded Braden George
- (b) Vice-Chairperson – Kevin Marsh – Proposed John Wilkinson, Seconded Jim Adams
- (c) Treasurer – Jim Adams for the remaining 2 meetings only as he would not be standing for re-election – Proposed Stuart Beck and Seconded by Duncan Taylor
- (d) Secretary – Margaret Hogg – Proposed Kevin Marsh, Seconded Cameron Knox. Again that appointment would be for the remaining 2 meetings only as she had also intimated she would not be standing for re-election.

**8. Proposed change to HCC Constitution – Term of Office from 2 to 3 years** (commencing post elections 2025) -

The Chair confirmed due notice had been served regarding that proposed change, to commence post elections 2025. The Chair along with the other Office-Bearers had proposed that change occur, and that proposal was seconded by Duncan Taylor. All other members agreed to that change.

**9. Appointment of Independent Examiner of Accounts** – The Chair proposed to continue with Lorna Notman as Independent Examiner of Accounts, seconded by Jim Adams, Treasurer. All Members agreed Lorna Notman be appointed as Examiner for 2025/26.

**10. Acceptance of SBC's Code of Conduct for Community Councils** – A copy of the Code had been re-issued with meeting papers to all HCC members. All members agreed to abide by the Code with their nod of agreement. They would require to sign-off on that agreement.

**11. Any Other Competent Business** – Braden George queried if it were possible to move the AGM to align with the end of Term of Office of Members. It was explained by the Chair and Treasurer however that the AGM required to be held within a specified 60 days of the end of each financial year, and so that would not be possible, given the financial year end occurred at the end of March each year, and the term of office again was likely to start from September/October 2025 going forward. Elections would mean that only happening once in every 3 years in future.